



# **Building Good Policy**

Community Foundations  
of Canada – Conference  
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# Overview of Session

- Introduction
- Governance
- Overview of Policies
- Developing Policies

# Policy -----



- Governing principle
- Guideline for carrying out work
- Delegation of authority
- Definition of values

# Importance of Policy Development

- Increasing complexity of regulations
- Demand for accountability
- Sophistication of donors / gifting vehicles
- Respond consistently, fairly
- Sound decision making

# Governance

- What is it?
  - the act of governing
  - providing leadership, direction and ensuring sound management

# Governance and Policy?

- Connection
- How Impacts
  - articulation of stakeholder interests
  - how input is absorbed
  - how decisions are taken
  - how decision makers are accountable

# Structures of Governance

- Administrative or Operational Board
  - board - direction; develops policy
  - board members - administrative / service
- A Collective
  - board and staff work together
  - share responsibility for policy, management and operations

# Structures of Governance

- Policy Board
  - work delegated to committees
- Policy/Governance Board
  - board works as a whole
  - focuses on policy development
  - few, if any, committees

# Community Foundation Groups

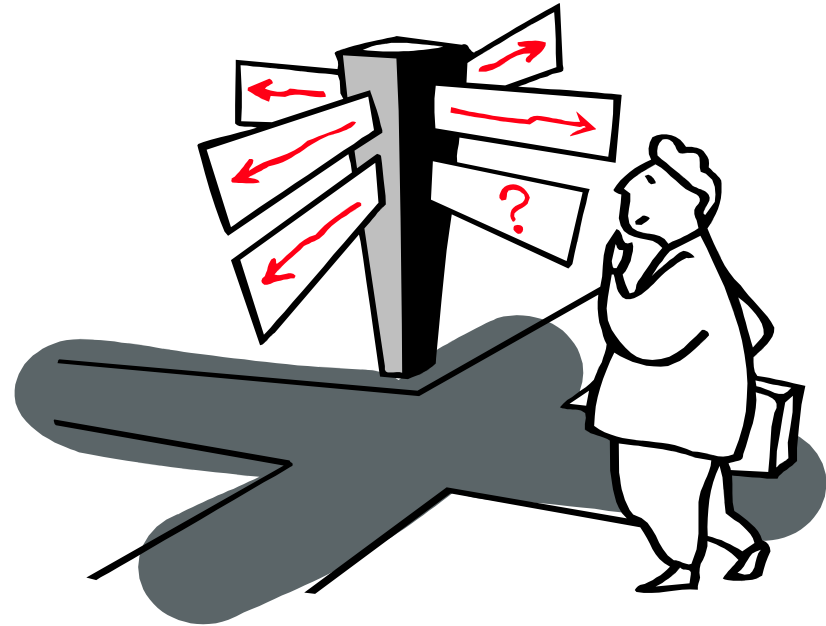
- Group I < 2 million
  - Administrative/ Operational
- Group II > 2million, <20 million
  - Moving towards Policy/Governance
- Group III >than 20 million
  - Policy/Governance

# Policy Guidelines Manual

- Index
- Preamble and CFC Principles
- Community Foundation Groups
- Policy Statement - question format
  - Policy samples
  - individual application
- Implementation
- Monitoring

# Development of Policies

- Methods
  - policy 'guru'
  - task group
- Respond to questions
- Review
- Approve
- Monitor



## In Practice ----

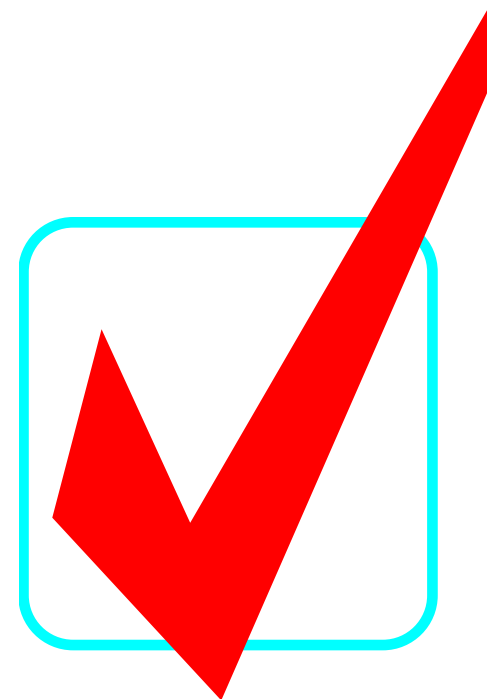
- Identify model of governance
- Sample - see Policy # 4.02 and # 1.07
- Things to Consider
  - Group I
  - Group II or III
- Templates
  - 9 fund agreements
  - Donor direction

# Case For Consideration

- Review of Case
- Determine tasks - facilitator, recorder, time keeper
- Identify governance model
- Respond to questions to develop policy
- Record responses

# Summary

- Understand importance and impact
- Governance structure impact
- Policy guidelines
- Development of Policies



# Know and Understand Your Governance Structure

- Information about structures of governance
- Discuss current practices
- Discuss preferred governance practice
- Discuss how your governance structure impacts policy and practices

# Contact Information

## Policy Guidelines and Templates Manual

- To order [www.cfc-fcc.ca](http://www.cfc-fcc.ca) - Bookstore

For more information on CF-LINKS Resources

Jane Humphries

[janeh@cfc.fcc.ca](mailto:janeh@cfc.fcc.ca) 519-725-3353